

Pre-Development Checklist

Applicants may wish to discuss the following during the meeting:

- Location
- Platting
- Zoning
- Setbacks
- Use
- Utility easements
- Signage
- Parking
- Drive-thru stacking
- Driveway access
- Screening
- Clearing & grading
- Sprinklers/alarm
- Hydrants
- Fire access
- Fire lanes
- Addressing
- Landscaping



CITY CONTACTS

Planning & Zoning
903-510-7502

Inspections & Code Enforcement
903-510-7519

Public Works
903-510-7509

Fire
903-510-7531

City Hall
101 Bascom Rd
Whitehouse, TX 75791
903-510-7500



City of Whitehouse Pre-Development Meeting



What is a Pre-Development Meeting?

A Pre-Development Meeting (PDM) is an optional meeting between an applicant and representatives of appropriate City departments prior to the submission of a detailed application for a building or other development permit

These meetings are an opportunity for applicants to outline their development plans and to show any preliminary concept drawings.

Why should I participate in a Pre-Development meeting?

Pre-Development Meetings are highly recommended as they identify early on in the process any potential obstacles with proposed projects.

Which departments will be present?

The following departments may review plans and attend meetings:

- City Administration
- Planning & Zoning
- Building Inspection / Code Enforcement
- Public Works
- Fire
- Police

How do I schedule a Pre-Development meeting?

Applicants may submit PDM applications in person or by email.



What occurs at a Pre-Development meeting?

City staff will explain the process, codes, ordinances, and requirements that may be applicable to the proposed development.

Staff will answer any relevant questions the applicant may have.

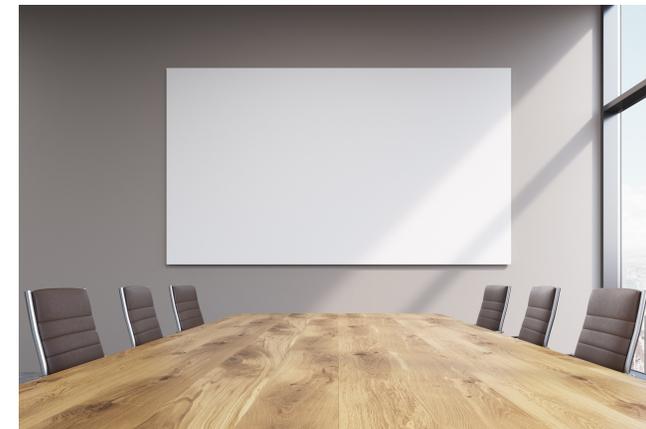
Staff will not perform plan review for compliance.

How long are the meetings?

Because these are preliminary meetings the time allotted is typically 30 minutes.

Who should I bring to the meeting?

Feel free to invite your architect, engineer, planner and/or other consultants.



What is the cost to schedule?

There is no cost for this meeting.