



**ORDINANCE NO. 25-0923-03**

**AN ORDINANCE OF THE CITY OF WHITEHOUSE, TEXAS, AMENDING THE 2024-2025 ANNUAL BUDGET ORDINANCE NO. 24-0820-01 TO AMEND THE ADOPTED BUDGET; AND DECLARING AN EFFECTIVE DATE.**

**Whereas**, the 2024-2025 Annual Budget was adopted by Ordinance 24-0820-01 on August 20, 2024;

**Whereas**, various unforeseen circumstances affecting the City have presented themselves during the course of the fiscal year;

**Whereas**, the City Council considered the circumstances independently, deliberating appropriately on the associated revenues and expenditures and the overall impact on the general financial status of the City;

**Whereas**, pursuant to the laws of the State of Texas and the City Charter of the City of Whitehouse, Texas, the City Council has determined that it will be beneficial and advantageous to the citizens of the City of Whitehouse to amend the FY 2024-2025 Annual Budget as set forth herein; and

**Whereas**, this ordinance combines the independent Council actions into one budget amendment document;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WHITEHOUSE, TEXAS, AS FOLLOWS:**

**SECTION 1.** The findings set forth above are incorporated into the body of this ordinance.

**SECTION 2.** The annual budget for fiscal year 2024-2025 is hereby amended to include the expenditures and revenues in Exhibit "A" attached hereto and made a part of this ordinance as if set out verbatim herein.

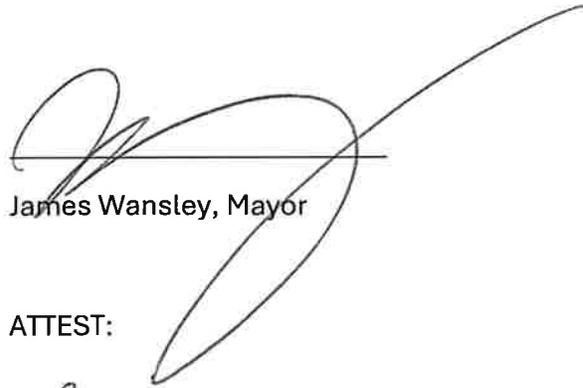
**SECTION 3.** All ordinances of the City in conflict with the provisions of this ordinance are hereby repealed, and all other ordinances of the City not in conflict with the provisions of this ordinance shall remain in full force and effect.

**SECTION 4.** Should any section, portion, sentence, clause or phrase of this ordinance be declared unconstitutional or invalid for any reason, it shall not invalidate or impair the force or effect of any other section or portion of this ordinance.



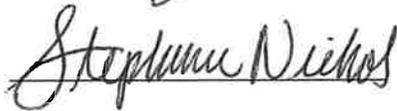
**SECTION 5.** The necessity for amending the FY 2024-2025 annual budget, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage, as the law in such cases provides.

**PASSED AND APPROVED** at a regular meeting of the City Council of Whitehouse, Texas, on this 23 day of September 2025.

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to read 'James Wansley'.

James Wansley, Mayor

ATTEST:

A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to read 'Stephanie Nichols'.

Stephanie Nichols, City Secretary



**BUDGET AMENDMENTS**



**SEPTEMBER 23, 2025**



## **2024-2025 Budget Amendments**

Budget amendments are to adjust revenues or expenditures to show the actual cost incurred during the year or new items not included in the adopted budget but approved by Council prior to the purchase.

# General Fund Revenue

Account Number	Account Name	Original Budget	Amended Budget
10-4616	Insurance Claims	\$4,000.00	\$20,788.48
10-4900	Transfer In	\$0.00	\$1,008,201.58

- Insurance Claims Increase – Covers costs from the outdoor warning siren that was damaged by a lightning strike.
- Transfer In – Represents American Rescue Plan Act funds deposited into the General Fund after the ARPA account was closed.

## General Fund Expenditures

Account Number	Account Name	Original Budget	Amended Budget
10-501-109	Special Projects	\$25,000.00	\$84,235.99
10-502-301	Buildings and Grounds	\$10,000.00	\$18,804.52
10-502-511	Contractual Services	\$168,523.18	\$186,904.17
10-503-102	Clerical	\$0.00	\$2,389.00
10-503-117	Employee Retirement	\$4,415.00	\$4,857.00
10-503-118	Employee Insurance	\$4,588.78	\$5,024.00
10-503-120	Payroll Taxes	\$3,825.00	\$4,126.00
10-505-517	Online & Credit Card Fees	\$8,200.00	23,781.28
10-507-301	Maintenance - Parks	\$3,500.00	\$14,581.27
10-507-316	Maintenance - Trails	\$4,600.00	\$11,062.42

- Special Projects – Increased to cover costs for the Welcome to Whitehouse sign, the Strategic Plan, and the Charter Review.
- Buildings & Grounds – Covers irrigation repairs at both the Welcome to Whitehouse sign and the Hwy 110/Loop 49 sign.
- Contractual Services – Reflects the IT contract adjustment (including CPI) and purchase of PD laptops; also includes implementation of SeeClickFix.
- Clerical, Employee Retirement, Employee Insurance & Payroll Taxes – Adjusted after deciding to reclassify a City Center position as AP/Payroll Coordinator, who will also back up the City Center Coordinator as needed.
- Online & Credit Card Fees – Temporary rate spike for a few months; a new contract has now reduced these rates.
- Maintenance for Parks & Trails – For tree pruning and electricity costs at the Black Hawk Creek pavilion.

## General Fund Expenditures

Account Number	Account Name	Original Budget	Amended Budget
10-507-612	Other Equipment	\$0.00	\$180,000.00
10-507-621	Other Improvements	\$0.00	\$68,678.92
10-509-102	Clerical	\$39,583.35	\$9,165.00
10-509-103	Operations & Maintenance	\$18,750.00	\$0.00
10-509-117	Employee Retirement	\$5,150.83	\$809.00
10-509-118	Employee Insurance	\$11,192.61	\$1,494.00
10-509-120	Payroll Taxes	\$4,462.00	696.00
10-511-103	Operations & Maintenance	\$0.00	\$19,476.00
10-511-112	Uniforms and Clothing	\$0.00	\$282.27
10-511-117	Employee Retirement	\$0.00	\$1,719.68

- Other Equipment – Increased for purchase of the fitness court at Shahan Park.
- Other Improvements – Covers Shahan Park and Ballpark parking projects, funded with ARPA funds.
- Clerical, Operations & Maintenance, Employee Retirement, Employee Insurance & Payroll Taxes – Adjusted to reflect City Center staffing changes: the Clerical position was reclassified to be funded through the Finance Department and Utility Fund, and the Custodian position is now funded through Parks & Maintenance and the Utility Fund.
- 511 Community Development – New account created for the Neighborhood Services Officer position, including Operations & Maintenance and Employee Retirement.

## General Fund Expenditures

Account Number	Account Name	Original Budget	Amended Budget
10-511-118	Employee Insurance	\$0.00	\$4,550.82
10-511-120	Payroll Taxes	\$0.00	\$1,299.05
10-511-201	Office Supplies	\$0.00	\$145.33
10-514-105	Overtime	\$15,000.00	\$51,000.00
10-516-105	Overtime	\$42,000.00	\$95,500.00
10-516-411	Outdoor Warning System	\$6,600.00	\$25,363.74

- Employee Insurance, Payroll Taxes & Office Supplies – New line items created for the Neighborhood Services Officer position.
- Overtime – Increased for the Police Department due to fewer vacancies, four hours of overtime per shift, 16 hours of required training per officer, SRO time reimbursed by the school, and coverage for sick or vacation leave. Also increased for the Fire Department to cover vacation, respond to structure fires, and the Fire Prevention Program.
- Outdoor Warning System – Repairs after a lightning strike, covered by liability insurance.

## Utility Fund Expenditures

Account Number	Account Name	Original Budget	Amended Budget
20-520-102	Clerical	\$0.00	\$2,389.00
20-520-103	Operations & Maintenance	\$0.00	\$2,260.00
20-520-301	Buildings and Grounds	\$2,000.00	\$60,327.26
20-520-511	Contractual Services	\$221,311.33	\$249,633.98
20-520-517	Online & Credit Card Fees	\$55,000.00	\$229,687.70
20-522-214	Chemical & Mechanical Sup	\$26,250.00	\$37,584.11
20-522-311	Water System	\$30,000.00	\$71,610.46
20-522-617	Water System Improvements	\$0.00	\$214,011.89
20-523-214	Chemical & Mechanical Sup	\$36,750.00	\$56,262.60
20-523-306	Sanitary Sewers	\$25,000.00	\$84,406.09
20-523-307	Lift Stations	\$35,000.00	\$115,076.31
20-525-511	Contractual Services	\$517,211.08	\$431,395.53

- Clerical & Operations & Maintenance – Line items established to fund the portion of the AP/Payroll Coordinator and Custodian salaries paid from this account.
- Buildings & Grounds – Emergency replacement of the Public Works shop roof.
- Contractual Services – Includes the Utility fund portion of the IT contract CPI, implementation of SeeClickFix, and a decrease in the City of Tyler water contract due to lower usage.
- Online & Credit Card Fees – Temporary rate spike for a few months; a new contract has now reduced these rates.
- Chemical & Mechanical Supply – Higher costs for additional chemicals used in the water and sewer system.
- Water System – Additional electrical repairs and repair of the Neptune Meter Collector on the Hagan Tower.
- Water System Improvements – HWY 110 generator project carried over from last fiscal year and engineering for Austin Bank tank painting.
- Lift Stations & Sanitary Sewers – Increased due to unforeseen maintenance and repairs at the Wastewater Treatment Plant and lift stations.

## Court Security & Technology

Account Number	Account Name	Original Budget	Amended Budget
33-4416	Security & Technology Fees	\$0.00	\$2,500.00

- Court Security & Technology Funds – Combined into a single fund as of May 2025 in accordance with new legislation.

## ARPA Fund

Account Number	Account Name	Original Budget	Amended Budget
38-4505	Interest Income	\$0.00	\$32,815.05
38-538-530	Miscellaneous Expense	\$1,200,000.00	\$35,196.48
38-538-532	Transfer Out	\$0.00	\$1,008,201.58

- ARPA Fund – Reflects revenues received and the transfer to the General Fund to meet reporting requirements for obligated funds by December 31, 2024.

## 2022 Certificates of Obligation

<b>Account Number</b>	<b>Account Name</b>	<b>Original Budget</b>	<b>Amended Budget</b>
62-562-530	Miscellaneous Expense	\$0.00	\$5,431,000

- Miscellaneous Expense – Covers costs incurred for the City Center project.

## 2025 Certificates of Obligation

<b>Account Number</b>	<b>Account Name</b>	<b>Original Budget</b>	<b>Amended Budget</b>
63-4505	Interest Income	\$0.00	\$38,500.00
63-4800	Beginning Balance	\$0.00	\$15,000,000.64

- Interest Income & Beginning Balance – Reflect funds received from the 2025 Certificates of Obligation.

## Economic Development

Account Number	Account Name	Original Budget	Amended Budget
69-569-511	Contractual Services	\$6,035.00	\$30,349.09

- Contractual Services – Amended to include retail recruitment services.

## Vehicle Maintenance

Account Number	Account Name	Original Budget	Amended Budget
81-4760	Sale of Assets General Fund	\$0.00	\$23,740.68
81-4761	Sale of Assets Utility Fund	\$0.00	\$124,512.46
81-507-502	Leases and Rentals	\$14,478.36	\$36,728.27
81-514-404	Vehicle Maintenance	\$25,000.00	\$51,346.88
81-522-502	Leases and Rentals	\$45,519.12	\$135,785.16
81-523-502	Leases and Rentals	\$14,567.52	\$25,680.32

- Sale of Assets: Adjusted to reflect revenue from the sale of vehicles, also allowing the City to begin a reserve for the Vehicle Maintenance Fund.
- Leases and Rentals: Includes a vehicle for the Parks and Facilities Director and down payments for Parks, Water, and Wastewater vehicles funded by the sale of assets.
- Vehicle Maintenance: Increase primarily due to police vehicle repairs covered by insurance, as well as additional maintenance costs incurred during the fiscal year.